

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, Nov. 27, 2007**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, Nov. 27, 2007** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Rick Mann, Earline King, Dan Geiger and Steve Duske.

The following staff members were present: City Attorney Dave Hubert, City Planner Crystal Foust, City Administrator David Mandt, Planning Consultant Mark Kaltsas, Finance Director Steven Wallner, City Engineer David Martini, Public Works Supt. Doug Kammerer.

Others present were: Gerry Glaeser, Dave Paschke, Amy Mandt, Ashley Kohler, Ashley Larson and Brei Duske.

2. ADOPT AGENDA

Staff asked to have item 3K (Settlement with John and Rebecca Henschen) added to the agenda.

DUSKE MOVED, MANN SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.

3. REVIEW OF CONSENT AGENDA

- A. Council minutes for Nov. 13, 2007
- B. Pay request from City Attorney
- C. Second review of Water Ordinance revisions
- D. Recommendation to accept public improvements for Kings Highland and to deny the request for a letter of credit reduction
- E. Recommendation to approve final pay request fro HD Waterworks
- F. Recommendation to approve Resolution 2007-11-27-1 for Snap Fitness CUP
- G. Recommendation to approve Code Enforcement Policy
- H. Recommendation to approve annual prosecution contracts with Carver County
- I. Request to approve delinquent utility accounts certification
- J. Claims Roster
- K. Assessment appeal settlement agreement with John and Rebecca Henschen

Geiger asked to have item 3H pulled for discussion. Mann asked to have item 3E pulled for discussion

4. **CONSENT AGENDA APPROVAL**

MANN MOVED, KING SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 5-0.

5. **OPEN FORUM**

- A. Amy Mandt, speech coach at Watertown-Mayer High School, had the top three participants from the Voice of Democracy give their speeches to the Council. The students were Brei Duske, Ashley Larson and Ashley Kohler. Their speeches were based on the topic "My Role in Honoring America's Veterans."

6. **CELEBRATE WATERTOWN**

- A. Mandt updated the Council on Santa Day and Tree Lighting Ceremony which are scheduled for Saturday, Dec. 1.

7. **NEW/OLD BUSINESS**

- A. Recommendation for Comprehensive Plan engineering services scope/estimate.

DUSKE MOVED, GEIGER SECONDED A MOTION TO APPROVE THE SCOPE OF SERVICES FOR THE COMPREHENSIVE PLAN ENGINEERING SERVICES BY BOLTON & MENK, INC. FOR AN ESTIMATED \$32,035. MOTION CARRIED 5-0.

- B. First review of Alley Ordinance. Foust stated that the City has received a request to vacate the alley in Block 24. Frontier, Charter and Xcel are located in the alley along with utility poles. It is city staff's opinion that it isn't good practice to vacate public streets and alleys in this case because the City may want to improve them and it is far easier to retain the street or alley than it is to get it back from private property owners. Staff does not recommend vacating the alley. Mandt stated that any petition to vacate the alley would need to be signed by 100 percent of the property owners. He stated that it is important not to vacate unimproved alleys due to problems that can occur when utility or emergency vehicles need to gain access to the alley right-of-way when there are sheds, gardens, trailers, cars and other items located there. David Paschke, home owner adjacent to the alley, stated that he believes the city staff drafted a good ordinance. He stated that utility companies have not used the alley in the 30 years he has lived there. He stated that they usually park in the street and walk into the alley right-of-way area.

8. **CITY STAFF REPORTS**

9. **COMMITTEE REPORT**

- A. King stated that she had attended the recent Community Education Advisory Committee meeting and they had toured the Primary School building and had plans to tour the high school and middle school.

10. **ATTORNEY'S REPORT**

11. **ENGINEER'S REPORT**

A. Project update.

B. Pay request. Geiger had questions about items in the pay request.

GEIGER MOVED, MANN SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM THE CITY ENGINEER. MOTION CARRIED 5-0.

12. **MAYOR'S REPORT**

A. McDonald pointed out an incorrect identification on a church photo in the city's promotional brochure.

13. **COUNCIL MEMBER'S REPORT**

14. **ADMINISTRATOR'S REPORT**

15. **FINANCE DIRECTOR REPORT**

A. Wallner reminded the Council and public about the Truth-in-Taxation meeting scheduled for 6:30 p.m. Monday, Dec. 3.

16. **PLANNER REPORT**

17. **ADJOURNMENT**

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:40 PM.

Respectfully Submitted,

ATTEST:

Steven Wallner
Clerk-Treasurer

K.J. McDonald
Mayor