

**MINUTES OF THE  
WATERTOWN CITY COUNCIL  
Regular Meeting Tuesday, October 28, 2008**

**1. CALL TO ORDER AND ROLL CALL**

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, October 28, 2008** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Dan Geiger, Earline King, Steven Duske and Rick Mann.

The following staff members were present: City Administrator David Mandt, Senior Planner Crystal Foust, Finance Director Steven Wallner and Public Works Supt. Doug Kammerer.

Also present were: Norman Gartner of Newton Development, Jodi Martinez, Marvin Bergland and Kody Amburn.

**2. ADOPT AGENDA**

City Staff asked to pull Item 7B (Riverbank restoration quote) and add Item 3D (Hire Andrew Hatling for video taping council meetings).

**MANN MOVED, GEIGER SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.**

**3. REVIEW OF CONSENT AGENDA**

- A. Minutes for October 14, 2008 meeting
- B. Recommendation to approve Resolution 2008-10-28-1 extending preliminary plat for Riverview Heights subdivision
- C. Property owner request for city support letter to Carver County
- D. Hiring Andrew Hatling to help with taping Council meetings

Duske asked to pull Item 3B for discussion. Duske asked Gartner why he is asking for extension. Gartner stated that he has to obtain easements prior to selling lots and the market is not doing well at this time.

**4. CONSENT AGENDA APPROVAL**

**DUSKE MOVED, KING SECONDED A MOTION TO ADOPT THE CONSENT AGENDA. MOTION CARRIED 5-0.**

**5. OPEN FORUM**

A. Bergland requested a letter of support from the city for an extension of the county deadline to replace his existing on-site septic system. The Council agreed to the letter, which will be signed by Mayor McDonald and sent to the County Department of Environmental Services.

**6. CELEBRATE WATERTOWN**

- A. Mandt mentioned the General Election which will be Tuesday, Nov. 4.
- B. Mandt stated that Santa Day and Christmas tree lighting ceremony will be held on the same day in December.

**7. NEW/OLD BUSINESS**

- A. Roof Drain system for Community Center. Doug Kammerer stated that he was requested by the Public Works Committee to get quotes to correct the drainage problem of the Community Center. He met with Jeremy Klein of Klein Underground to go over the project and request a quote. Staff is looking into replacing the current three-inch system with an eight-inch PVC system that attaches straight to the storm water piping, thus eliminating metal plates in the sidewalk. Staff recommends hiring Klein Underground to install the new system for \$5,740. Funds would come from the General Fund and Storm Water Fund. Duske stated that it would be best to wait until spring due to the weather. Mann also agreed. He stated that he would like to reevaluate the issue. The Council consensus was to hold off on the project until spring.

**8. CITY STAFF REPORTS**

- A. Mandt presented a sample of the request for proposal for waste haulers. This will be sent out before the end of the year.
- B. Mandt stated that the city has an agreement with a property owner dating back to 2005. According to the agreement, the city will pave the drive in exchange for an easement and \$500 to tie in the roof drains. Duske stated that it was getting to be too late to pour concrete and it would be better to wait until spring and go out for quotes. Geiger stated it would be a waste of money to do it now and that it should be the decision of the new owner. Mandt stated that he thought the agreement could be transferred to a new owner. The consensus of the Council was to wait until spring.

**9. COMMITTEE REPORT**

- A. Mandt stated that he had attended the recent School Board meeting about the survey Andrew Hatling had conducted with local teens. As a project for the Park and Recreation Commission, Hatling had asked teens what new activities they would like to see in Watertown. Mandt stated that a meeting of school and city officials and other residents was held the week before the School Board meeting. Suggestions were made as to how to better use the existing facilities.
- B. Mandt stated that the Public Works Committee looked at a number of items at its most recent meeting, including: budget, snowplowing policy, park updates and maintenance, vehicle maintenance schedule and tree/shrub trimming.

**10. ATTORNEY'S REPORT**

11. **ENGINEER'S REPORT**

- A. Pay Request No. 2 from Wm. Mueller and Sons in the amount of \$46,924.67 for work completed on the 2008 Trail Construction Project through Oct. 22, 2008.

**GEIGER MOVED, KING SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM WM. MUELLER & SONS IN THE AMOUNT OF \$46,924.67 FOR WORK COMPLETED ON THE 2008 TRAIL CONSTRUCTION PROJECT THROUGH OCTOBER 22, 2008. MOTION CARRIED 5-0.**

- B. Project update.  
C. Pay request from Bolton and Menk, Inc.

**MANN MOVED, GEIGER SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON AND MENK, INC. IN THE AMOUNT OF 38,862.35. MOTION CARRIED 5-0.**

12. **MAYOR'S REPORT**

- A. McDonald reminded the Council about the Veterans Day program set for Nov. 11 at Watertown-Mayer High School.

13. **COUNCIL MEMBER'S REPORT**

- A. Mann stated that the Watertown Chamber was requesting businesses to be open from 4 to 6 p.m. Friday, Oct. 31 to allow children to go trick or treating from business to business.  
B. Mann stated that Watertown-Mayer High School would be having its fall musical "Hello Dolly" in the new auditorium.

14. **ADMINISTRATOR'S REPORT**

- A. Mandt stated that the students from Germany had a great time during their visit here.

15. **FINANCE DIRECTOR'S REPORT**

- A. Claims Roster.

**MANN MOVED, KING SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER. MOTION CARRIED 5-0.**

16. **COMMUNITY DEVELOPMENT REPORT**

- A. Foust reported that there were about ten people at each of the two Comprehensive Plan open houses held Oct. 20-21. The next step will be to hold a meeting with the County Board Nov. 13 and the City Council Nov. 25.

17. **ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:10 PM.**

**ATTEST:**

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Steven Wallner  
Clerk-Treasurer

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K.J. McDonald  
Mayor