

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, April 10, 2007**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, April 10, 2007** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Dan Geiger, Steven Duske, Rick Mann and Earline King.

The following staff members were present: City Administrator David Mandt, City Attorney Dave Hubert, City Finance Director Steven Wallner, City Engineer David Martini, City Public Works Supt. Doug Kammerer.

Others present were: Deb and Rick Schuneman, Jamie Taylor, Gene Janikula, Michelle Swanson of Xcel Energy.

2. ADOPT AGENDA

Duske asked that item 7e (fire inspections) be added to the agenda.

KING MOVED, GEIGER SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.

3. REVIEW OF CONSENT AGENDA

- A. Council minutes March 27, 2007
- B. Pay request from city building official
- C. Public Works Committee recommendation to approve 2007 crack sealing project
- D. Purchase of Document Imaging software and scanner
- E. Claims Roster

Geiger asked to pull 3D for discussion. Wallner gave the Council background information on the system and scanner. Geiger asked if it would be better to outsource the scanning process. Wallner stated that it would be more reasonable to do this in house and that there would be more material to scan in the future. Wallner stated that he is looking into having a site away from City Hall as a backup.

Duske asked to pull 3c for discussion. Duske asked Kammerer if Public Works had taken a physical inventory of streets to which Kammerer answered, "Yes." Duske asked Kammerer for the surface condition of the streets being considered.

4. CONSENT AGENDA APPROVAL

GEIGER MOVED, MANN SECONDED A MOTION TO ADOPT THE CONSENT AGENDA. MOTION CARRIED 5-0.

5. OPEN FORUM

6. CELEBRATE WATERTOWN

- A. Mandt mentioned that Community Wide Clean Up will be from 8 to 11 a.m. Saturday, April 28. He stated that the EDA is working on a marketing plan for the city and he also gave a brief report on the goal setting workshop held March 31.

7. NEW/OLD BUSINESS

- A. Fire Advisory Board recommendation to approve fire truck purchase. The FAB met April 4 to discuss the possible purchase of a 1997 Telesquirt ladder truck from the City of Eagan for \$150,000. The FAB recommended financing the purchase through the issuance of an equipment certificate in the fall of 2007. Since the issuance of the equipment certificates will not be completed until August or September, the purchase of the truck and repainting would be funded by using funds from the Fire Department Capital Equipment Fund and replaced by the bond proceeds once the equipment certificates have been issued. The sale of the equipment certificates will be negotiated with a local bank to reduce the financing costs. The vehicle has a 65 foot ladder and 1500 gallons per minute pump. The vehicle would be used for structure fires and high level rescue situations.

DUSKE MOVED, MANN SECONDED A MOTION TO APPROVE THE PURCHASE OF THE 1997 TELESQUIRT LADDER TRUCK FROM THE CITY OF EAGAN AND FINANCE THE PURCHASE THROUGH THE ISSUANCE OF AN EQUIPMENT CERTIFICATE IN THE FALL OF 2007 IN THE AMOUNT OF \$150,000. MOTION CARRIED 5-0.

- B. Recommendation to approve Xcel Energy Electric Franchise Agreement Ordinance. As a follow up to the discussion at the March 27, 2007 meeting, the Council directed the city attorney and Xcel attorney to review the draft and make any revisions deemed necessary. Staff recommends approval of the franchise agreement with Xcel Energy.

GEIGER MOVED, KING SECONDED A MOTION TO ADOPT ORDINANCE 297, APPROVING A FRANCHISE AGREEMENT WITH XCEL ENERGY. MOTION CARRIED 5-0.

- C. Recommendation to approve Electric Franchise Agreement Fee Ordinance.

MCDONALD MOVED, GEIGER SECONDED A MOTION TO ADOPT ORDINANCE 298, APPROVING THE ELECTRIC FRANCHISE AGREEMENT FEE WITH XCEL ENERGY WITH THE FOLLOWING COSTS UNDER SCHEDULE A ASSOCIATED WITH STREET LIGHTING AND NEEDS OF FUTURE ELECTRIC PROJECTS: \$2.00 FOR RESIDENTIAL; \$3.50 FOR SMALL COMMERCIAL AND INDUSTRIAL (NON-DEMAND); \$15.00 FOR SMALL COMMERCIAL AND INDUSTRIAL (DEMAND); \$50.00

FOR LARGE COMMERCIAL AND INDUSTRIAL; \$20.00 FOR MUNICIPAL PUMPING NON-DEMAND; AND \$12.50 FOR MUNICIPAL PUMPING DEMAND.

GEIGER MOVED, KING SECONDED A MOTION TO AMEND THE ORIGINAL MOTION TO READ: \$20 FOR MUNICIPAL PUMPING DEMAND AND \$12.50 FOR MUNICIPAL PUMPING NON-DEMAND UNDER SCHEDULE A OF THE ELECTRIC FRANCHISE AGREEMENT FEE ORDINANCE IN ASSOCIATION WITH THE FRANCHISE AGREEMENT.

THE AMENDMENT TO THE ORIGINAL MOTION CARRIED 5-0.

THE ORIGINAL MOTION CARRIED 5-0.

D. Citizen request to fill pool but have sewer usage on said water waived. Resident at 617 Chaucer Lane in Kings Meadows is installing a swimming pool at his home which will be filled in April. He has asked that the sewer fee be waived because the water will not be going into the system. He stated that the water will not be drained in the winter and would never end up in the sewage system.

GEIGER MOVED, MANN SECONDED A MOTION TO WAIVE THE SEWER FEE AND NOT INCLUDE THE 20,000 GALLONS NEEDED FOR THE POOL IN THE WINTER AVERAGE. MOTION CARRIED 5-0.

E. Fire inspections. Duske brought up the issue of fire inspections at the Fire Advisory Board meeting April 4. He said the township representatives indicated that the townships were not willing to participate in the costs. Duske stated that he was concerned about city taxpayers paying for commercial building inspections especially in the cases of commercial buildings being leased or rented. Duske stated that the school district has the fire marshal inspect their buildings every year and he didn't see why the city should pay for another inspection of the school district's buildings. He also wasn't pleased with the cost of inspections. He stated that businesses should pay for their own inspections. He stated that he didn't think inspections needed to be done every year but would prefer every other year. Duske made a motion to allow inspections of public buildings only and that any commercial building owners be charged for inspections. Mandt stated that the city could ask Waldron and Associates to suspend inspections for now while looking into the issue. McDonald suggested that since a second was not requested, the issue should be postponed until city staff has a chance to study the issue further.

8. CITY STAFF REPORTS

9. COMMITTEE REPORT

10. ATTORNEY'S REPORT

11. ENGINEER'S REPORT

12. MAYOR'S REPORT

- A. McDonald reported that he had attended the League of Minnesota Cities conference at the Capitol.

13. COUNCIL MEMBER'S REPORT

- A. Duske stated that the Watertown and Mayer Senior Commissions were hosting a dinner/dance for those 55 and older at Mayer on Saturday, April 21.
- B. King reported that she had attended a Community Ed Advisory meeting and workshop.

14. ADMINISTRATOR'S REPORT

- A. Mandt stated that there would be some changes in the summer schedules for community park usage.

15. FINANCE DIRECTOR REPORT

16. COMMUNITY DEVELOPMENT REPORT

17. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:34 PM.

Respectfully Submitted,

ATTEST:

Steven Wallner
Clerk-Treasurer

K.J. McDonald
Mayor