

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, March 23, 2010**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, March 23, 2010** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Steve Duske, Earline King, and Dan Geiger. Council member Rick Mann was absent.

The following staff members were present: City Engineer David Martini of Bolton & Menk, Inc., Public Works Superintendent Doug Kammerer, Deputy Clerk-Treasurer Jim Bart and Acting Administrator/City Clerk-Treasurer and Finance Director Steven Wallner

Also present were Richard Schimmel, Jason Telander and Ed Chadwick.

2. ADOPT AGENDA

Wallner asked to have Item 8A (Parking Restrictions on Co. Rd. 20) added to the agenda.

KING MOVED, GEIGER SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 4-0.

Council member Rick Mann arrived at the meeting.

3. REVIEW OF CONSENT AGENDA

- A. Council Minutes for March 9, 2010 meeting
- B. Council Workshop Minutes for March 9, 2010 meeting
- C. Park and Recreation Commission Minutes for February 11, 2010
- D. Approval of Pay Request from City Building Official – MNSPECT, Inc.
- E. Approval of Pay Request from City Attorney – Melchert, Hubert, Sjodin, PLLP

DUSKE MOVED, GEIGER SECONDED A MOTION TO ADOPT THE CONSENT AGENDA. MOTION CARRIED 5-0.

4. OPEN FORUM

5. CELEBRATE WATERTOWN

6. NEW/OLD BUSINESS

- A-B. Public Hearing on Adult Training and Habilitation Center, Inc. Bonding

McDonald recessed the Council meeting and opened the Public Hearing.

Wallner explained to the Council that the public hearing was being held on the potential issuance of revenue notes for the Adult Training and habilitation facility to be located in the Industrial Park. The notes will be repaid from the revenues generated

by the ATHC facility and will not require any levy from the City. The City will not have any liability from these notes in the event of default by ATHC.

There was no public comment. McDonald closed the public hearing and reconvened the Council meeting.

DUSKE MOVED, SECONDED BY KING, A MOTION TO ADOPT RESOLUTION 2010-3-23-1 APPROVING THE ISSUANCE AND SALE OF A REVENUE NOTE FOR ADULT TRAINING AND HABILITATION CENTER IN THE INDUSTRIAL PARK. MOTION CARRIED 5-0.

C-D. Public Hearing on Five-Year Street Reconstruction Plan

McDonald recessed the Council meeting and opened the Public Hearing.

Wallner explained that as a part of the process of bonding for street reconstruction projects that are not part of an assessment program, the Council needs to adopt a five-year street reconstruction plan that details the streets that are to be reconstruction for each year of the plan and estimated costs associated with those projects. For the City, the only two projects of this nature are the Highway 25 reconstruction project and the County Road 20 reconstruction project. The bonds that will be issued to finance these projects will be issued under the authority granted municipalities by Minnesota Statutes Section 475.58, subdivision 3b. Cost estimates were provided for the projects in 2010.

Duske made a motion to table the issue until further details are available on the costs. He withdrew his motion upon further discussion which involved updated estimates from the workshop prior to the council meeting.

DUSKE MOVED, SECONDED BY GEIGER, A MOTION TO APPROVE THE FIVE-YEAR RECONSTRUCTION PLAN (2010-2015) WITH UPDATED ESTIMATES DISCUSSED AT THE MARCH 23, 2010 WORKSHOP. MOTION CARRIED 5-0.

7. COMMITTEE REPORT

A. Personnel Committee recommendation to contract with Springsted for Administrator Search Services

Wallner updated the Council on the contact city staff had with David Unmacht of Springsted about a revised proposal. Springsted's fees would total \$8,400 not including miscellaneous expenses which would be kept to a minimum. Other expenses would include cost of advertising the position and cost of having the city attorney review the contract with the finalist. Potential cost of the revised proposal with other expenses would be estimated at \$10,500. Staff proposes applying the costs of the search toward the unused salary and benefits budgeted for the city administrator position.

MCDONALD MOVED, SECONDED BY GEIGER, A MOTION TO CONTRACT WITH SPRINGSTED FOR EXECUTIVE SEARCH SERVICES BASED ON THE DUTIES AND RESPONSIBILITIES ROSTER WHICH TOTALS \$8,400. MOTION CARRIED 5-0.

B. Discussion for Park Coordinator

Wallner stated that the City received 13 applications for the position of Park Coordinator. Staff reviewed the applications and brought Jared Duske and Alan Barfknecht in for interviews with the Personnel Committee March 15. The Personnel Committee could not come to a conclusion on a recommendation.

McDonald suggested Jared Duske for the position, stating that he is a resident of the city, has worked in the park, presented himself well and has care and concern for city parks. Mann agreed with McDonald stating that Jared would have Steve Duske to ask for help. King stated that Jared's experience weighs in his favor. Geiger stated that Barfknecht interviewed better than Jared Duske and the staff favored Barfknecht. He stated that he was willing to entertain any motion that was made.

MCDONALD MOVED, SECONDED BY MANN, A MOTION TO HIRE JARED DUSKE AS PARK COORDINATOR. MOTION CARRIED 4-0. COUNCIL MEMBER DUSKE ABSTAINED.

C. Crack Sealing Quotes for 2010

Kammerer stated that three contractors were solicited for quotes on crack sealing. Quotes were received March 11, 2010 and reviewed by the Public Works Committee. The City budgeted \$8,000 for crack sealing for 2010. Staff will measure streets to determine which are in need of sealing. Barga Inc had the low quote of \$.68 per ft. for 8,000 feet or less; \$.66 per ft. for 8,001 to 12,000 feet; and \$.64 per ft. for 12,001 or more feet. Also bidding were Hardline Asphalt and Fahrner Asphalt. Kammerer stated that the City paid \$.65 per ft. last year for 14,000 feet.

MANN MOVED, SECONDED BY DUSKE, A MOTION TO HIRE BARGEN INC. TO DO THE 2010 CRACK SEALING PROJECT FOR THE CITY OF WATERTOWN IN AREAS DETERMINED BY THE PUBLIC WORKS STAFF. MOTION CARRIED 5-0.

D. Seal Coating Quotes for 2010

Kammerer stated that the City received quotes from Pearson Bros. Inc and Allied Blacktop Company. Pearson Bros. Inc had the low quote for all measurements: \$1.55 per sq. yd. for 5 to 10,000 sq. yards; \$1.45 per sq. yd. for 10,001 to 20,000 sq. yd.; \$1.40 per sq. yd. for 20,001 to 30,000 sq. yd.; \$1.35 per sq. yd. for 30,001 to 40,000 sq. yd.; and \$1.31 per sq. yd. for 40,001 or more square yards. The Public Works Committee reviewed the quotes. The city budgeted \$30,000 for seal coating in 2010.

DUSKE MOVED, SECONDED BY MANN, A MOTION TO HIRE PEARSON BROS., INC. TO DO THE 2010 SEAL COATING PROJECT FOR THE CITY OF WATERTOWN IN AREAS DETERMINED BY THE PUBLIC WORKS STAFF. MOTION CARRIED 5-0.

E. Community Garden Site and Concept

Bart asked the Council to approve the site for the Community Garden site and concept and allow the Commission on Aging to determine if there is enough interest to go ahead with the project. Each garden plot will be 15 x 20 feet. The Community Gardens would be located northeast of the main lift station just off Lewis Avenue

North. The City would provide water (by spigot) with hose and sprayer as well as prepare the plots for planting. The planting season will be from May 15 to Oct. 15, 2010.

KING MOVED, SECONDED BY GEIGER, A MOTION TO APPROVE THE COMMUNITY GARDEN CONCEPT PLAN AND ALLOW THE COMMISSION ON AGING TO SOLICIT INTEREST IN THE PROJECT AT \$20 PER 15X20 FT. PLOT. MOTION CARRIED 5-0.

8. CONSULTANTS' REPORTS

A. Parking Restrictions along County Road 20

Wallner stated that the State of Minnesota is requiring that parking be disallowed along County Road 20 during the reconstruction of that road this year by Carver County. The parking restriction is being required since the county is using state grant monies.

DUSKE MOVED, SECONDED BY KING, A MOTION TO ADOPT RESOLUTION 2010-03-23-2 BANNING PARKING ALONG COUNTY ROAD 20 DURING THE CONSTRUCTION PERIOD OF THAT ROAD. MOTION CARRIED 5-0.

9. MAYOR'S REPORT

A. McDonald stated that he was unhappy that the National Health Bill passed.

10. COUNCIL MEMBERS' REPORT

A. King stated that she had attended the Commission on Aging meeting and fencing was mentioned for the Community Gardens, but not decided upon.

B. Geiger stated that Xcel would be submitting costs on lighting of the roundabout on County Road 20.

11. STAFF REPORTS

A. City Administrator

Wallner stated that the City Engineer will be hosting a neighborhood meeting for residents affected by the Highway 25 project. This will be at 6:30 p.m. Tuesday, March 30.

D. Finance Director

1. Request for approval of voucher list/claims roster

GEIGER MOVED, SECONDED BY MANN, TO APPROVE THE VOUCHER LIST/CLAIMS ROSTER. MOTION CARRIED 5-0.

12. A. Reconsider Street Reconstruction

DUSKE MOVED, SECONDED BY MANN, A MOTION TO RECONSIDER THE FIVE-YEAR STREET RECONSTRUCTION PLAN. MOTION CARRIED 5-0.

Duske stated that he wanted to include the proposed downtown reconstruction project from Lewis Avenue to Fremont Street for 2011. Wallner stated that that project was partially funded by a state grant and special assessments and does not fit the definition of the project under the street reconstruction plan. He stated that the project would be constructed under a 429 Project as an assessment to benefited property owners. Duske stated that he didn't agree and because this would be a city project, no one could be assessed. Wallner stated that if the city owns the property it can be assessed and if the property is sold to a developer, the assessment would transfer to the new owner.

13. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:30 PM.

ATTEST:

Steven Wallner
Clerk-Treasurer

K.J. McDonald
Mayor