

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, February 24, 2009**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, February 24, 2009** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Jodi Martinez, Earline King and Rick Mann. Council Member Steven Duske was absent.

The following staff members were present: City Administrator David Mandt, Senior Planner Crystal Foust, City Engineer David Martini and City Clerk-Treasurer and Finance Director Steven Wallner.

Also present were: Robert Hilde and representatives of SAFER (Search and Find Emergency Responders Organization).

2. ADOPT AGENDA

Staff asked that items 3I (Request Toastmasters to waive Community Center Rental Fee), 3J (Request Community Ed cast party for *Pollyanna* be held in Community Center at no charge) and 6B (Update on federal stimulus package) be added to the agenda.

Martinez asked to have Item 3F (Pay request from Burns Excavating) pulled from the Consent Agenda until the next council meeting.

KING MOVED, MANN SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 4-0.

3. REVIEW OF CONSENT AGENDA

- A. Council minutes for February 10, 2009 meeting
- B. Council minutes for February 12, 2009 special meeting
- C. Planning Commission recommendation to appoint planning commissioner
- D. Planning Commission recommendation to approve Ordinance 334
- E. Planning Commission recommendation to approve text amendments (Ordinances 332 and 333)
- G. Public Works Committee recommendation to purchase bleachers for Evergreen Park
- H. Minnesota Historical Society request for donation of artifacts
- I. Request from Toastmasters to waive rental fee for Community Center
- J. Request from Community Ed to waive rental fee for Community Center

MANN MOVED, KING SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 4-0.

4. OPEN FORUM

- A. Robert Hilde requested a temporary occupancy permit for his unit at 1010 Trebbiano Lane in Tuscan Village. He stated that he has a family who is ready to rent the unit. He has not had the interior work in his unit inspected as yet. He stated that he does have a bid for the stucco work on the unit. He is willing to put up an escrow with the city. Mandt stated that the interior should be inspected and approved by the building inspector. McDonald recommended that a temporary occupancy permit be issued contingent on the building inspector's approval of the interior work. Mandt added that the city should have an escrow set up with Hilde and the bid for the exterior work should be verified prior to issuing a temporary occupancy permit. Mann recommended that the escrow be 10% above the quote for the stucco in the event the city is left with doing the work.

MCDONALD MOVED, KING SECONDED A MOTION TO ISSUE A TEMPORARY OCCUPANCY PERMIT FOR ROBERT HILDE FOR 1010 TREBBIANO LANE CONTINGENT ON APPROVAL BY THE BUILDING INSPECTOR OF THE INTERIOR WORK IN THE RESIDENCE, VERIFICATION OF THE QUOTE FOR STUCCO WORK ON THE EXTERIOR OF THE RESIDENCE AND AN ESCROW ESTABLISHED WITH THE CITY COVERING THE COST OF THE STUCCO WORK PLUS TEN PERCENT. THE TEMPORARY OCCUPANCY PERMIT IS VALID FOR 90 DAYS. MOTION CARRIED 4-0.

5. CELEBRATE WATERTOWN

- A. Representatives of S.A.F.E.R. (Search and Find Emergency Responders Organization) told the Council about their non-profit organization which is offering transmitters to at-risk people. The transmitters aid emergency personnel in locating people. The Council offered to put a link on the city's web site for the organization.

6. NEW/OLD BUSINESS

- A. Discussion Item: ACCEL meeting update. Mandt provided the Council an update on the elected leaders training session being held Thursday, Feb. 26 at Cologne City Hall. No one from Watertown will be attending. Mandt will attempt to get the minutes from the meeting.
- B. Federal stimulus package funds. Mandt and Martini talked about possible options for the city to explore for funds available through the stimulus package. Possibilities include funds for Highway 25 improvement, new water tower and wastewater treatment improvements.

MANN MOVED, MARTINEZ SECONDED A MOTION TO AUTHORIZE BOLTON & MENK, INC. TO RESEARCH THE POSSIBILITIES FOR FUNDING AT A COST NOT TO EXCEED \$1,000. MOTION CARRIED 4-0.

7. COMMITTEE REPORT

- A. Planning Commission recommendation to approve Westwood Place site plan. M.J. Gorra has applied for a site plan review of Westwood Place to construct a 60 x 40 ft. addition for dining area and sitting area with fireplace.

MARTINEZ MOVED, KING SECONDED A MOTION TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE A SITE PLAN FOR WESTWOOD PLACE WHICH CONSISTS OF A 40 X 60 FT ADDITION. MOTION CARRIED 4-0.

8. CONSULTANTS' REPORTS

- A. Engineer's Report
 - 1. Forest Hills and Mill Avenue paving issues. Martini presented the corrective actions recommended by Bolton & Menk, Inc. for the paving issues. These included joint unevenness, bituminous covering manholes, manhole covers and valves too high or too low, course surface texture and segregation, and extended warranty issues. Martini recommended a five-year warranty from the time of acceptance for the pavements on Mill Avenue and Forest Hills.

MANN MOVED, MARTINEZ SECONDED A MOTION TO APPROVE THE RECOMMENDATIONS MADE BY DAVID MARTINI OF BOLTON & MENK, INC. IN A LETTER THAT WILL BE DELIVERED TO THE DEVELOPER OF FOREST HILLS. BOLTON & MENK, INC. WILL DETERMINE AND MARK THE EXACT LIMITS OF THE CORRECTIVE ACTIONS. MOTION CARRIED 4-0.

9. MAYOR'S REPORT

- A. McDonald encouraged everyone to attend the Youth Film Festival being held Friday, Feb. 27 at W-M High School.
- B. McDonald encouraged everyone to attend the play *Pollyanna*, which is being presented at W-M High School in March through River City Theater Company.

10. COUNCIL MEMBERS' REPORTS

- A. Martinez asked the Council to consider shifting the council meetings from Tuesdays to Thursdays so they would coincide with the Planning Commission, Park and EDA meetings held on the second Thursday of the month. The Council will take it under advisement as recommended by McDonald.
- B. King stated that she had attended Community Education Advisory meetings concerning the budget reductions being proposed for the school district.
- C. Mann informed the Council that he was a proud grandfather of a son born to his daughter and son-in-law.

11. STAFF REPORTS

- A. Administrator's Report. Mandt stated that the city was having a new phone system installed with the change over from Frontier to Charter.
- B. Community Development Report.
 - 1. Foust stated that volunteers are needed for the Co. Rd. 20 task force. Mann stated that he would volunteer.
 - 2. Foust stated that the Community Park design survey was being distributed to organizations and the public.
 - 3. Foust stated that a Community Park open house will be held in April.
- C. Finance Director.
 - 1. Request for approval of voucher list/claims roster.

MCDONALD MOVED, KING SECONDED A MOTION TO APPROVE THE VOUCHER LIST/CLAIMS ROSTER. MOTION CARRIED 4-0.

12. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:34 PM.

ATTEST:

Steven Wallner
Clerk-Treasurer

K.J. McDonald
Mayor