

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, January 13, 2009**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order, on **Tuesday, January 13, 2009** by Mayor K. J. McDonald at 6:30 PM in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Jodi Martinez, Earline King, Steven Duske and Rick Mann.

The following staff members were present: City Administrator David Mandt, Senior Planner Crystal Foust, City Engineer David Martini, City Clerk-Treasurer and Finance Director Steven Wallner, Planning Consultant Mark Kaltsas and Public Works Supt. Doug Kammerer.

Also present were: Scott Qualle, Jenni Thompson, Gary Lally, Deb Gatz.

2. ADOPT AGENDA

City Staff asked to add these items to the agenda: Item 3I – Carver County Library System request to rent room in Community Center at no cost for free tax preparation services for low and moderate income people; 6A – Introduction of new town deputies; and 6B – Public Works updates

DUSKE MOVED, KING SECONDED A MOTION TO ADOPT THE AGENDA AS AMENDED. MOTION CARRIED 5-0.

3. REVIEW OF CONSENT AGENDA

- A. Council minutes December 9, 2008 meeting
- B. Pay request from Hoff, Barry and Kozar
- C. Pay request from Melchert, Hubert and Sjodin
- D. Pay request from MNSPECT, Inc.
- E. Lawful Gambling permit for Watertown Rod & Gun Club
- F. Approval of the Water Supply Plan
- G. Pay request from Burns Excavating
- H. Recommendation to approve Pay Equity Report
- I. Carver County Library request for free use of Community Center room for free tax preparation for low and moderate income

4. CONSENT AGENDA APPROVAL

MANN MOVED, KING SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 5-0.

5. OPEN FORUM

6. CELEBRATE WATERTOWN

- A. Introduction of new town deputies. Greg Gowan and Mike Bengtson introduced themselves as the new daytime and evening deputies for the City of Watertown. Gowan replaces Derek Sanderson. Gowan has 10 years of experience as chief of police in Buffalo Lake and served as Norwood Young America town deputy before coming to Watertown. Bengtson is new to the Carver County Sheriff's Office. Duske offered his help to the officers with helping at-risk youth learn a trade. King stated that she needed help on a research project if youth needed to do some community service.
- B. Kammerer updated the Council on two items regarding the Public Works Department. He explained how and when the streets are plowed and salted during the winter. He stated that the hockey rink is being used by many people, including several from other communities.

7. NEW/OLD BUSINESS

- A. Organization Resolution 2009-01-09-1. Discussion took place on the following items: Committee assignments, 2009 Fee Schedule, engineering contract, building official contract and waste hauling request for proposals.

Duske stated that he had issues on the fire and rental inspections. He stated that \$25 for rental inspections is not enough. Mann stated that he is against a contract for the engineer. He stated that there are projects which could be done without the city engineer. Martinez stated that with an engineering contract, everything is spelled out as to what to expect.

Martinez stated that she would be willing to be assigned to the Planning Commission and Personnel Committee as well as be a liaison member of the EDA.

MCDONALD MOVED, MANN SECONDED A MOTION TO APPOINT STEVE DUSKE AS ACTING MAYOR. MOTION CARRIED 4-0 WITH DUSKE ABSTAINING.

MARTINEZ MOVED, DUSKE SECONDED A MOTION TO ADOPT RESOLUTION 2009-01-09-1 RELATING TO THE ORGANIZATION OF THE CITY OF WATERTOWN. MOTION CARRIED 5-0.

8. COMMITTEE REPORT

- A. Planning Commission recommendation for Sanctuary of Watertown sketch plan. Foust updated the Council on the proposed development northeast of Forest Hills. The property is owned by Steve Hoyt and a number of other investors. The property has 64 buildable acres on which are being proposed three types of housing units. Two accesses onto Mill Avenue are being proposed along with park space. Land for a future county road is being donated by the owners. The property is part of the orderly annexation area and included in the 2030 Comprehensive Plan. Developer for the property is Gary Lally. The Planning Commission has recommended the developer move towards the preparation of a preliminary plat with advisory comments by staff and letters from Terramark, Bolton & Menk and Planning Commission.

Duske stated that he had transportation issues relating to how the county road would best serve the people living in the area. He also had questions about the proposed lift station and park space. McDonald stated that it was premature to accept the sketch plan and recommended that the Planning Commission review the project again at a special meeting with the Council.

DUSKE MOVED, MCDONALD SECONDED A MOTION TO TABLE THE ITEM UNTIL IT CAN BE DISCUSSED AT A SPECIAL MEETING WITH THE PLANNING COMMISSION. MOTION CARRIED 5-0.

9. CONSULTANTS' REPORTS

A. Engineer's Report

9. A. 1. Discussion Item: CSAH 20. Martini presented information on this item to the Council. A joint powers agreement has been approved by Carver County and the City of Watertown for the reconstruction of CSAH 20 between Paul Avenue and CSAH 10. He presented a preliminary timeline for the project that would extend out to September 2010. He stated that the engineering fees would be hard to estimate because the scope of the project has not been established. He anticipated the final design and construction phases would be approximately 18% of the total construction cost. He intends to proceed with preliminary engineering and scope development on an hourly basis. He stated that the city will need to establish a committee this spring to work with Bolton & Menk and Carver County to establish a final scope for the project.

9. A. 2. Projects in Progress. Martini updated the Council on on-going projects.

9. A. 3. Pay request from Bolton & Menk, Inc.

DUSKE MOVED, MARTINEZ SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON & MENK, INC. IN THE AMOUNT OF \$31,314. MOTION CARRIED 5-0.

10. MAYOR'S REPORT

11. COUNCIL MEMBERS' REPORTS

12. STAFF REPORTS

A. City Administrator

12. A. 1. Review of First Quarter Calendar. Mandt informed the Council about the cutback in Local Government Aid proposed by the Governor and the effect it will have on this year's budget. Major projects will be postponed until it is determined how much money the city will be receiving. He also stated that a goal setting workshop has been tentatively set for March.

B. Senior Planner

C. Finance Director

12. C. 1. Request for approval of voucher list/claims roster.

MCDONALD MOVED, KING SECONDED A MOTION TO APPROVE THE VOUCHER LIST/CLAIMS ROSTER. MOTION CARRIED 5-0.

12. C. 2. Request for approval of second half claims for December 2008 (Previously distributed to Council.).

KING MOVED, MARTINEZ SECONDED A MOTION TO APPROVE THE SECOND HALF CLAIMS FOR DECEMBER 2008. MOTION CARRIED 5-0.

13. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 8:57 PM.

ATTEST:

Steven Wallner
Clerk-Treasurer

K.J. McDonald
Mayor