

WINDOW REPLACEMENT IN A SINGLE FAMILY DWELLING

A general over the counter window replacement permit is only valid for the replacement of existing windows of the same type and size. Any window installation which requires the changing of framing members or alters the structural integrity of the walls requires a building permit.

1. Permit card must be kept on site until completion of project and must be present at time of inspection.
2. Replacement windows must be installed per the window manufacturer's specifications.

Required Inspection:

Final Inspection - (After installation of all replacement windows is complete). When we are able to:

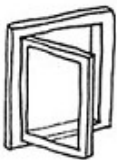
- Verify all caulk and flashing in place, where applicable.
- Verify the size of the opening (height and width) is to Code.
- Verify house wrap, if affected, has been repaired properly and to Code.

It is your responsibility to call the Building Inspector's office to schedule an inspection. Please call (952) 442-7520 or toll free 888-446-1801 between the hours of 8:00 a.m. and 4:30 p.m. Monday thru Friday.

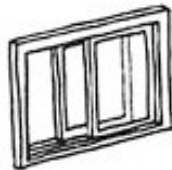
General Window Requirements:

1. All windows and door openings must have flashing installed over the exterior opening.
2. If a bedroom window is to be replaced, it must be replaced with a window of at least the same size and openings as the original window.

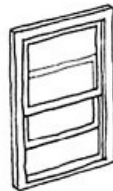
Window Types



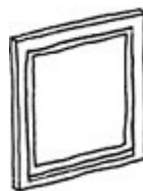
Casement



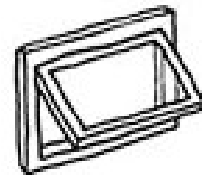
Sliding



Double Hung



Fixed



Awning

**The State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. Any person claiming an exemption must provide a copy of a Certificate of Exemption from the Department of Labor & Industry to the City before a permit can be issued.*

**To determine whether a particular contractor is required to be licensed or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce at 651-296-2594 or toll free 1-800-657-3602.*

Note: The aforementioned criteria represents general code requirements relative to window replacement. For specific code requirements, please contact the Building Inspection Department at 952-442-7520, or 888-446-1801 or email: info@mnspect.com.