

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, January 10, 2012**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:30 p.m. on **Tuesday, January 10, 2012** by Mayor K. J. McDonald in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Stephen Crowder, Nicholas Hoese, Rick Mann and Michael Walters.

The following staff members were present: City Administrator Luke Fischer, City Senior Planner Crystal Paumen, Public Works Superintendent Doug Kammerer and City Engineer David Martini.

Also present: Charlotte Johnson

2. ADOPT AGENDA

MANN MOVED, HOESE SECONDED A MOTION TO ADOPT THE AGENDA. MOTION CARRIED 5-0.

3. REVIEW OF CONSENT AGENDA

- A. Motion to approve minutes from City Council Regular Meeting of 12-13-11
- B. Motion to approve minutes from City Council Workshop of 12-13-11
- C. Motion to approve minutes from City Council Special Meeting of 12-21-11
- D. Commission on Aging thank you letter to the Council
- E. Motion to approve Rod and Gun Club Gambling Permit request
- F. Motion to approve Personnel Policy Language Amendment
- G. Motion to approve pay request for Hoff, Barry & Kozar

McDonald asked to have a correction to the Council Minutes of Dec. 13, 2011. His correction is "20% over the past decade" be substituted in his statement under Item 6A-2 for Consider COLA for City Employees.

CROWDER MOVED, HOESE SECONDED A MOTION TO ADOPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED 5-0.

4. OPEN FORUM

5. CELEBRATE WATERTOWN

6. NEW/OLD BUSINESS

- A. Review and Discuss Organizational Resolution

The Council reviewed the resolution required by State Statute that places certain people in certain roles. Walters nominated Hoese for acting mayor. McDonald nominated Mann for acting mayor. Hoese made a motion for a secret ballot. Upon vote taken, Mann was declared the winner, 3-2. The following members of the Council will be serving on these committees: McDonald, Collaborative; McDonald and Crowder (alternate), Commission on Aging; Walters, Community Education; Mann and Crowder, Audit; Mann and Crowder, EDA; Hoese, Planning; Walters, Fire Advisory Board; Walters, Park & Recreation; McDonald and Walters, Personnel; Mann and Hoese, Public Works.

CROWDER MOVED, HOESE SECONDED A MOTION TO ADOPT RESOLUTION 2012-01-10-1, RELATING TO THE ORGANIZATION OF THE CITY OF WATERTOWN. MOTION CARRIED 5-0.

B. Consider Carver County Equipment Sharing Agreement

Fischer gave the Council the background on this topic. He stated that ACCEL (Association of Carver County Elected Leaders) has been working to draft an equipment sharing agreement which would formalize the process that is already in place between the county, cities and townships. The agreement is not intended to be a long range equipment supply, but is intended to supplement jurisdictional needs that are unplanned. City staff recommended approval of the equipment sharing agreement and typical equipment list. City Public Works Supt. Kammerer lent his support to the agreement.

CROWDER MOVED, WALTERS SECONDED A MOTION TO APPROVE THE CARVER COUNTY EQUIPMENT SHARING AGREEMENT AND TYPICAL EQUIPMENT LIST AS RECOMMENDED BY CITY STAFF. MOTION CARRIED 5-0.

C. Review and Consider Way finding Signage

Paumen explained to the Council that the Park Commission has been working on developing a design for way finding signs in parks and on trails. These signs provide a map, location of parks and recreational facilities, and information about the city. There is approximately \$3,500 in the SHIP grant fund to pay for the signs. The Park Commission is proposing 14 signs (18x30 inches) in parks and along trails and one 30x53 inch sign in Highland Park. The City is working with the Herald Journal on this project.

HOESE MOVED, WALTERS SECONDED A MOTION TO APPROVE THE WAYFINDING SIGNS WITH VINYL POSTS FOR PARKS AND TRAILS AT A COST NOT TO EXCEED \$3,500. MOTION CARRIED 5-0.

D. Review and Consider Ordinance 365 Relating to Hunting

The Council discussed this topic during a workshop held prior to the Council meeting. Ordinance 365 would repeal Ordinance 256 which pertains to hunting in rural areas. Ordinance 366 clarifies the definition of a firearm, repeals language allowing persons to target shoot hand bow and long bow within the city and adds civil liability language.

MANN MOVED, CROWDER SECONDED A MOTION TO ADOPT ORDINANCE 365 REPEALING ORDINANCE 256 AS IT PERTAINS TO HUNTING IN RURAL AREAS AND ADOPT ORDINANCE 366 WHICH AMENDS SECTION 34-1 PERTAINING TO DISCHARGE OF WEAPONS WITHIN THE CITY LIMITS. MOTION CARRIED 4-1 (WALTERS VOTED NAY).

7. COMMITTEE REPORT

8. CONSULTANTS' REPORT

A. City Engineer

1. Second River Crossing

Martini stated that Carver County anticipates replacing the Territorial bridge over the Crow River in 2013. Upgrades of the area and the intersection of Lewis and Territorial will also be explored. Martini stated that there is funding available for the city's portion of the costs. The deadline is Feb. 3, 2012. He asked the Council to consider the application process at their next council meeting.

2. Pay Request for Bolton & Menk, Inc.

WALTERS MOVED, CROWDER SECONDED A MOTION TO APPROVE THE PAY REQUEST FOR BOLTON & MENK, INC. MOTION CARRIED 5-0.

9. MAYOR'S REPORT

McDonald stated that while he was convalescing from his surgery, he studied the effects of laws on local government. He stated that in the past six months, 40,000 new laws were approved in the country and that most were detrimental to local government. He implored people to make sure they defend the local community's right to govern itself and not be a pawn of the state and federal governments.

10. COUNCIL MEMBERS' REPORT

11. STAFF REPORTS

A. Administrator

Fischer suggested that a river crossing workshop be held during the week of January 23. The Council agreed on Thursday, Jan. 26 at 6:30 p.m.

D. Finance Director

1. Approve Second Half of December 2011 Claims Roster/Voucher List

CROWDER MOVED, WALTERS SECONDED A MOTION TO APPROVE THE SECOND HALF OF DECEMBER 2011 CLAIMS ROSTER/VOUCHER LIST. MOTION CARRIED 5-0.

2. Approve Claims Roster/Voucher List for January 10, 2012

MANN MOVED, MCDONALD SECONDED A MOTION TO AUTHORIZE THE JANUARY 10, 2012 CLAIMS ROSTER/VOUCHER LIST. MOTION CARRIED 5-0.

12. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:30 PM.

ATTEST:

Steven Wallner
Clerk-Treasurer

K.J. McDonald
Mayor