

**MINUTES OF THE
WATERTOWN CITY COUNCIL
Regular Meeting Tuesday, Aug. 9, 2011**

1. CALL TO ORDER AND ROLL CALL

Pursuant to due call and notice thereof, the regular meeting of the Watertown City Council was called to order at 6:30 p.m. on **Tuesday, Aug. 9, 2011** by Mayor K. J. McDonald in the Watertown City Hall Council Chambers.

Upon roll call the following Council Members were present: McDonald, Stephen Crowder, Nicholas Hoese and Michael Walters. Council Member Rick Mann was absent.

The following staff members were present: City Administrator Luke Fischer, Senior Planner Crystal Paumen, City Engineer David Martini and Finance Director/City Clerk-Treasurer Steven Wallner.

Also present: Davidson Hoof

2. ADOPT AGENDA

CROWDER MOVED, HOESE SECONDED A MOTION TO ADOPT THE AGENDA. MOTION CARRIED 4-0.

3. REVIEW OF CONSENT AGENDA

- A. Motion to approve minutes from the July 26, 2011 Council Meeting
- B. Motion to approve minutes from the July 19, 2011 Council Workshop
- C. Motion to accept resignations of firefighters Mark Lange and Terry VanWatermulen
- D. Motion to accept resignation of city employee Michael Barthel
- E. Motion to approve health insurance plans
- F. Motion to approve PTO plan and amend Personnel Policy
- G. Motion to approve 2011 Fire Relief Association Report
- H. Motion to approve Luce Line Lodge street closure request
- I. Motion to approve pay request from City Attorney Hoff Barry Kozar
- J. Motion to approve pay request from City Building Official MNSPECT

HOESE MOVED, WALTERS SECONDED A MOTION TO ADOPT THE CONSENT AGENDA. MOTION CARRIED 4-0.

4. OPEN FORUM

5. CELEBRATE WATERTOWN

- A. McDonald praised those responsible for preparing Highland Park for the Region 7C amateur baseball tournament that is being played in Watertown Aug. 6-7 and 13-14.

6. NEW/OLD BUSINESS

- A. Review Ordinance 360 Adopting Minnesota State Fire Code

Paumen stated that Ordinance 360 adopts the changes made to the 2006 edition of the International Fire Code that was adopted in the 2007 Minnesota State Fire Code. The Fire Chief and City Staff reviewed the ordinance update and recommended two clarification changes which were underlined in Ordinance 360.

CROWDER MOVED, WALTERS SECONDED A MOTION TO ADOPT ORDINANCE 360, THE MINNESOTA STATE FIRE CODE. MOTION CARRIED 4-0.

B. Consider King's Highland Park Shelter Eagle Scout Project

The Council reviewed the plans and specifications for the Shelter as they were presented by Scout Davidson Hoof. Paumen asked the Council for their guidance on the choice of material for the columns. Hoof stated that he preferred using cedar posts. The consensus of the Council was to use cedar posts and determine later if they should be painted or not.

CROWDER MOVED, WALTERS SECONDED A MOTION TO APPROVE THE PLANS AND SPECIFICATIONS FOR THE KINGS HIGHLAND SHELTER WITH CEDAR POSTS. MOTION CARRIED 4-0.

C. School District Special Election Administration Services Agreement

The Watertown-Mayer School District will be holding a special levy referendum election Nov. 8 and has asked the City of Watertown to provide election administration services. Staff gave Council direction during a workshop. The School District is willing to sign an agreement that was drafted by the City Staff.

WALTERS MOVED, CROWDER SECONDED A MOTION TO APPROVE THE SPECIAL ELECTION ADMINISTRATION SERVICES AGREEMENT BETWEEN THE CITY AND THE WATERTOWN-MAYER SCHOOL DISTRICT FOR THE LEVY REFERENDUM NOVEMBER 8, 2011. MOTION CARRIED 4-0.

7. **COMMITTEE REPORT**

A. McDonald reported that he had attended the Commission on Aging meeting and they had set dates for CarFit and Holiday dinner events.

8. **CONSULTANTS' REPORT**

A. City Engineer

1. Pay Request from Wm. Mueller & Sons for Downtown Redevelopment Project

MCDONALD MOVED, HOESE SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM WM. MUELLER & SONS, INC. FOR \$166,178.32 FOR WORK COMPLETED WORK ON THE DOWNTOWN REDEVELOPMENT PROJECT. MOTION CARRIED 4-0.

2. Consider Concrete or Crushed Limestone between Curb/Gutter and Wall

Martini asked the Council for its direction on whether the City should have concrete or crushed limestone in an area between the curb and gutter and the retaining wall on the extension of Lewis Avenue. Three of the Council favored concrete because of its low maintenance. McDonald stated that he preferred the crushed limestone. The estimated cost is \$4,500 for the concrete and \$600 to \$800 for the crushed limestone.

CROWDER MOVED, HOESE SECONDED A MOTION TO APPROVE PUTTING IN CONCRETE BETWEEN THE CURB AND GUTTER AND THE RETAINING WALL ALONG THE EXTENSION OF LEWIS AVENUE. MOTION CARRIED 4-0.

3. Pay Request for Bolton & Menk, Inc.

WALTERS MOVED, CROWDER SECONDED A MOTION TO APPROVE THE PAY REQUEST FROM BOLTON & MENK, INC. MOTION CARRIED 4-0.

9. **MAYOR'S REPORT**

McDonald stated that he was appalled that the Federal Government was mandating that the cities have to change the size and reflective nature of their street signs. He stated that the Federal Government is controlling too much of what goes on at the local level.

10. **COUNCIL MEMBERS' REPORT**

11. **STAFF REPORTS**

A. City Administrator

1. Change Date of First Council Meeting in November

Fischer stated that the first Council meeting in November falls on the same day as the General Election and the City will be conducting the administrative duties of the election for the school district at City Hall. He suggested that the meeting be moved to Monday, November 7.

WALTERS MOVED, CROWDER SECONDED A MOTION TO RESCHEDULE THE TUESDAY, NOVEMBER 8, 2011 COUNCIL MEETING TO MONDAY, NOVEMBER 7, 2011 DUE TO THE GENERAL ELECTION. MOTION CARRIED 4-0.

D. Finance Director

1. Approve Claims Roster/Voucher List

CROWDER MOVED, HOESE SECONDED A MOTION TO APPROVE THE CLAIMS ROSTER/VOUCHER LIST. MOTION CARRIED 4-0.

12. **ADJOURNMENT**

THERE BEING NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:27 PM.

ATTEST:

Steven Wallner
Clerk-Treasurer

KJ McDonald
Mayor