

City of Watertown
Request for Proposals
Refuse Service

Introduction

The City of Watertown is seeking proposals for refuse, recycling, and landscape waste disposal services.

Description of Service

The City of Watertown contracts, on an exclusive residential annual basis, for the disposal of waste and refuse, recyclable materials, and general yard and landscape waste (herein “waste”).

The contractor is responsible for collecting waste on a weekly basis on a day to be determined by the City Council. Waste collection is limited to 7:00 a.m. to 4:00 p.m. The contractor is responsible for billing residents individually, once per month. The contractor is responsible for providing 35, 64, and 96 gallon garbage containers with wheels and an adequate recycling container at no charge to the residents. Recycling must be collected at no extra charge to the residents of the community.

Additional requirements of the contract include: removal of yard waste, including tree limbs up to three inches in diameter and four feet in length, from April until October; a city-wide clean-up day in which materials not typically collected curbside will be disposed; removal of all waste and recycling from public properties including but not limited to municipal parks, City Hall, and Watertown-Mayer Schools; and for public events including but not limited to Community Clean up, Rails to Trails, Fire Department fundraising events, etc.

Current Service Level

35 Gallon	64 Gallon	96 Gallon
<i>182 Customers</i>	<i>663 Customers</i>	<i>217 Customers</i>

**Numbers according to Waste Management, current service provider*

Bidding Information

The City will not accept a bid without acknowledgement of ability to perform all services within the attached contract. Further, no deviations from the contract will be permitted, with the exception of additional services offered by the bidder not stated in the contract.

The City of Watertown will provide a general contract outline to serve as a bid specification. All proposals conforming to the designated specification should be received by the City no later than 4:00 p.m. on Monday, January 16, 2012 at the Watertown City Hall located at 309 Lewis Avenue South, Watertown, Minnesota 55388.

The bid specification can be obtained from the City of Watertown by calling 952-955-2681, in written request to the City of Watertown, PO Box 279, Watertown, MN 55388, or online at www.ci.watertown.mn.us.

Any questions about the bidding procedure shall be in writing and directed to Luke Fischer, City Administrator. All requests for information shall be made in writing one week prior to the bid deadline. Questions and requests will be made available to all interested bidders along with City response.

The City of Watertown reserves the right to accept or reject any and all bidders.